**北京国际汉语学院公寓入住通知单**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 英文姓Surname |  | 英文名First Name |  | 中文姓名Chinese Name |  |
| 性别Sex |  | 国籍Nationality |  | 护照号码Certificate No. |  |
| 签证有效期Visa Valid Until |  | 联系电话Phone Number |  |
| 紧急联系人Emergency Contact |  | 联系电话Phone Number |  |
| 住宿起始日期Date of Accommodation | / / /- / / / |
| 用餐起止日期Date of Dinner | / / /- / / / |
| 房间类型Type of Room | 双人间 120元[ ] 单人间 100元[ ] 双人间单床铺 60元[ ]Double Room ¥120 Single Room ¥100 Single Bed in Double Room ¥60 |
| 用餐价格Price of Meal | 60元/天¥60/Day | 是否清真Are you Muslim |  |
| 周末（含节假日）用餐安排Meal Arrangement on Weekend and Holidays  |  |
| 对食宿有无特殊安排Any special arrangements for housing and meals |  |
| 国交部负责人International Office of Exchange&Cooperation Manager |  |
| 总务部负责人 General Affairs Department Manager |  |
| 备注：Notes |  |

 填表人签字：

 Signature

 填表时间：

 Fill-in Date